

Quick Start Guide :

Setting or changing the “Build Report” detail level

This step-by-step guide will allow the user to decide (and set) the level of detail in a **Build Report**. This is important in the trouble-shooting process because, if the trains don’t seem to work, the **Build Report** details can help the user to understand why. This info is also a must when seeking outside help!

Step-by-step "How-To":

1. Open **PanelPro**, if not already open.
2. Select **Operations**--->**Settings** from the main menu.
 - a. Select **Tools**--->**Build Report Options**
 - i. Check box labeled “Use Text Editor to Preview”
 - ii. Check button labeled “Very Detailed” under “Detail Level”.
 - iii. Check button labeled “Normal” under “Router Detail Level”.(see *Note)
 - iv. Set Font to desired size (bi-focal users, I suggest 12+).
 - v. Click “Save” and close window.
3. Close the **Settings** window.
4. Close **PanelPro**, or continue to develop other sections.

Upon completion of this task, the user should (while using OperationsPro) be able to view a detailed **Build Report** (*be sure to check the box labeled “Build Reports”, found at the bottom of the **Trains** window*), whenever a train is built, but fails to perform as expected. In the event the user “builds” a train that fails outright (does not build), click on “Report” in the **Action** column of the **Trains** window.

*Note - If not using schedules, leave the “Router Detail Level” option set to “Normal”. This option can be changed from “Normal” to “Detailed” or “Very Detailed” when desired, to understand why a certain train (or trains) won’t route a car or when requested to provide more detail by someone attempting to help.

All these quick-start guides are intended for use with OperationsPro, a stand-alone application accessed from within PanelPro. The use of any other PanelPro functions (such as creating a panel) is NOT required.